

	A	B	C	D	E	F	G	H	I
1	<b>PENSIONS COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>13 September 2019</b>								
4	External Audit Annual Audit Report 2018/19	To present the external audit annual audit report		Rachel Browne	External Audit	External Audit	2.1		
5	NESPF Annual Report & Accounts	To present the annual accounts and report on the NESPF		Laura Colliss	Finance	Resources	3.1		
6	NESPF Accommodation	Pensions Committee 14/06/19 - To (a) provisionally approve Option 1 as set out in the report as the preferred option for the relocation of the NESPF, subject to:- (b) instructing the Chief Officer – Finance to work with the Chief Officer – Corporate Landlord to plan the layout of the accommodation in the preferred option, within a design budget of £30,000; and (c) to report to Committee no later than the September Committee with final costings, to include the fit out of the office space		Laura Colliss	Finance	Resources	Purpose 1		
7	Procurement of Actuarial Services	To request approval to use the National LGPS Framework to let actuarial and benefit consultancy services for the NESPF		Mairi Suttie	Finance	Resources	Purpose 1		
8	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2		
9	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.1		
10	Budget Forecast & Projected Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3		
11	<b>29 November 2019</b>								
12	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2		
13	Budget Forecast & Projected Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3		
14	Investment Strategy Update	To provide an update on the investment strategy of the NESPF		Graham Buntain / Laura Colliss	Finance	Resources	1.2		
15	Strategic Infrastructure Priorities and the Scottish Local Government Pensions Scheme	Pensions Committee 15/03/19 - To instruct the Chief Officer Finance to explore the opportunities for a strategic partnership between the Council, other stakeholders and the North East Scotland Pension Fund for the purposes of supporting local infrastructure investment and to report on the feasibility of this within three committee cycles		Jonathan Belford	Finance	Resources	1.2		

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2									
16	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.1		
17	<b>13 March 2020</b>								
18	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2		
19	Investment Strategy Update	To provide an update on the investment strategy of the NESPF		Graham Buntain / Laura Colliss	Finance	Resources	1.2		
20	Internal Audit Plan 2020/21	To present the Internal Audit Plan for 2020/21		David Hughes	Internal Audit	Internal Audit	2.1		
21	Statement of Accounts	To provide high level information and key dates in relation to the 2019/20 Statement of Accounts		Laura Colliss	Finance	Resources	1.3		
22	Review of Compliance with the Public Service Pensions Act 2013 and Pension Regulator Requirements	To provide an annual review of governance arrangements		Mairi Suttie	Finance	Resources	4.1 and 4.2		
23	External Audit Annual Audit Plan 2019/20	To present the External Audit annual audit plan		Rachel Browne	External Audit	External Audit	2.1		
24	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.1		
25	Budget Forecast & Projected Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3		
26	<b>12 June 2020</b>								
27	Committee Effectiveness Annual Report	To consider the annual committee effectiveness report		Laura Colliss	Finance	Resources	GD 7.5		
28	Training Report	To provide details of the Training Plan 2020/2021 for the Pensions Committee and Pension Board of the NESPF		Laura Colliss	Finance	Resources	1.3		
29	Internal Audit Annual Report 2019/20	To present the Internal Audit Annual Report for 2019/20		David Hughes	Internal Audit	Internal Audit	2.1		
30	Draft NESPF Annual Report & Accounts	To present the draft annual accounts		Laura Colliss	Finance	Resources	3.1		
31	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2		
32	Investment Strategy Update	To provide an update on the investment strategy of the NESPF		Graham Buntain / Laura Colliss	Finance	Resources	1.2		
33	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.1		

